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| **Guidance for Overriding the Automatic Forward for Further Review Setting***a.k.a approving an activity that meets an objective significance threshold* |
| START myDisclosures will automatically set an activity’s status to “Forward for Further Review” if it meets a significance threshold. Significance Thresholds include:* Financial Interests
	+ Financial interest greater than $5,000
	+ Ownership interest greater than 5% in a privately-held company
* Time Commitment
	+ Request of more than 1 day per week during contract period
* Connection to the University
	+ Activity uses University resources (space, equipment, supplies, intellectual property)
	+ Activity involves other University persons (students, staff)

If you determine that the activity does not present a conflict of commitment or interest despite meeting the threshold, you can set the status to “Approve,” but you will need to provide an explanation.Explanations could include:* Financial Interests
	+ This activity is not related to the discloser’s University duties.
* Time Commitment
	+ The requested time exceeds the guideline of one day per week, but the request is compatible the discloser’s University responsibilities.
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| If you have questions, please contact the COI office at coi@illinois.edu or 217-333-0034. |